

<b>UNIT #:</b>
<b>COUNTY:</b>
<b>DISTRICT:</b>

The American Legion Auxiliary Department of New York

1580 Columbia Turnpike Bldg. #1, Suite 3

Castleton on Hudson, NY 12033

Telephone: 518-463-1162 -- FAX: 518-449-5406 -- Website: Deptny.org

\*PLEASE NOTE THIS FORM WILL BE REPLACING THE UNIT WHITE CARD\*

## UNIT OFFICER FORM FOR THE 2024- 2025 YEAR

**Please TYPE or PRINT- Form must be returned to the Dept. Office NO LATER THAN JULY 1, 2024**

THIS FORM IS AVAILABLE TO DOWNLOAD FROM THE DEPARTMENT WEBSITE AS A FILLABLE PDF FORMAT UNDER THE RESOURCES>FORMS TAB.

\*\*\*\*IF THERE ARE ANY CHANGES TO THE OFFICERS ABOVE, PLEASE LET THE DEPARTMENT OFFICE KNOW OF THESE UPDATES RIGHT AWAY. \*\*\*\*

FULL NAME OF OFFICER & ID#	STREET ADDRESS CITY, STATE, AND ZIP CODE	PHONE # (WITH AREA CODE)	EMAIL
<u>PRESIDENT:</u>		<u>HOME:</u>	
		<u>CELL:</u>	
<u>MEMBERSHIP CHAIRMAN:</u>		<u>HOME:</u>	
		<u>CELL:</u>	
<u>TREASURER:</u>		<u>HOME:</u>	
		<u>CELL:</u>	
<u>SECRETARY:</u>		<u>HOME:</u>	
		<u>CELL:</u>	

**MAKE A COPY OF THIS FOR YOUR RECORDS. IF YOU NEED TO MAKE CHANGES TO THE DUES REMIT TO NAME/ADDRESS; PLEASE FILL OUT A NEW 2025 UNIT DATA FORM (BLUE FORM) AND SEND IT TO THE OFFICE BY MAIL/EMAIL BY THE DATES BELOW. WE WILL NOT BE TAKING ANY CHANGES OVER THE PHONE.**

- **FOR THE SEPTEMBER 2024 RENEWALS-** YOU NEED TO SEND AN UPDATE TO THE OFFICE NO LATER THAN **JULY 22, 2024.**
- **FOR THE EARLY 2025 RENEWAL NOTICES-** YOU NEED TO SEND IN THE UPDATE NO LATER THAN **December 20, 2024.**

**POST OFFICERS NAME: POST COMMANDER: \_\_\_\_\_ POST ADJUTANT: \_\_\_\_\_**

**\*THESE OFFICERS SHOULD BE THE ONLY SIGNATURES ON MEMBERSHIP APPLICATIONS EXCEPT FOR A FEMALE VETERAN- ONLY THEN CAN THE UNIT SECRETARY SIGN OFF ON HER APPLICATION WHEN THE FEMALE VETERAN IS JOINING UNDER HER SELF.**